



# Teacher Agreement

Revised September 8, 2023

To ensure that all students have a safe, productive, and rewarding experience with their global peers, it is essential that we set clear expectations so that both classrooms understand the importance of their active participation in the experience. We ask the same commitment of both teachers participating in this exchange.

## Student Data Privacy

The school agrees to:

- Provide notice and obtain full verifiable parental consent from the parents of students to allow them to participate in this exchange. The parent must have access to the Level Up Village privacy policy and be given notice of what personal information is collected from students (first name, last initial, as well as what types of files students may exchange in their correspondence, e.g., photos, videos, and other documents).
- Provide consent forms to Level Up Village if and when required.

## Teacher Responsibilities During the Exchange

The teacher agrees to:

- Require that students complete each of the assigned tasks by the due dates agreed upon with the global partner teacher.
- Monitor and ensure that students do not post or share any personally identifiable information (such as last name, address, social media handles, etc.) in their video submissions or via the discussion board.
- Remind students that they are representing their school and their community, and that they are bound by their school's code of conduct while using the platform. Similarly, students will be reminded to use appropriate language, wear appropriate clothing, and act respectfully toward their classmates and global partners when creating videos or writing in the platform.
- Communicate directly with partner teachers (via the Global Partner Chat feature in the platform) regarding any changes to the student tasks or due dates.
- Complete all assigned Teacher Action Items in the Teacher Portal.